

**Unit (1): read all about it**

tabloid	جريدة صغيرة	broadsheet	جريدة كبيرة
argument	جدال	digital	رقمي
publish	يُشر كتاب	bias	انحياز
remote	بعيد	insist	يصر
impact	تأثير	mislead	يضل
stressed	متوتر	version	نسخة
headline	عنوان رئيسي	survey	استطلاع رأي
omission	حذف	piracy	قرصنة - سرقة
emotional	عاطفي	exist	يوجد
cheat	يفش	spoil	يفسد
exaggeration	مبالغة	authorities	السلطات
nosy	فضولي	casualties	كوارث
ethical	اخلاقي	compensate	يعوض
author	مؤلف	brainstorm	يفكر ببادع
anxious	قلق	blacksmith	حداد
violate	ينتهك	marsh	مستنقع
accurate	دقيق	convict	مدان
court	محكمة	commit	يرتكب
Set off	ينطلق رحله	grab	يجذب يشد
orphan	يتيم	handcuffs	قيود
graveyard	مقبرة	grumpy	غاضب
wrist	معصم اليد	illegal	غير قانوني
reflect	يعكس	mist	ضباب
file	مبرد	with bated breath	بفارغ الصبر

**Unit (2): her story**

award	جائزة - يمنح	Role model	قدوة
court	قضاء - ساحة	spark	ينشط يحرك
Grand slams	البطولات الأربع	influence	يؤثر على / تأثير
volunteer	متطوع	contribution	اسهام
Variety	تنوع	tournament	دوره
equality	مساواة	determination	تصميم
naughty	مشاغب	minor	صغير
scholars	علماء	overcome	يتغلب على
unige	فريد	stereotype	رأى مسبق
prejudice	تحامل تحيز	celebrate	يحتفل
remarkable	ملحوظ	innovate	يبتكر يخترع
rank	يصنف	confidence	ثقة
symbol	شعار رمز	inspire	يلهم
generate	يولد	defeat	يهزم
challenges	تحديات	obstacle	عقبة
require	يتطلب	summarize	يلخص
statistics	احصاءات	noticeable	ملحوظ
minority	اقلية	speculate	يخمن يتوقع
emergency	طوارئ	state	يعلن
Consider + Ving	يعتبر	defy	يتحدى
clay	طين	attitude	موقف
statement	تصريح	alternative	بديل

figures	ارقام	significant	ذو دلالة
suburb	ضاحية	mission	مهمة
fortune	ثروة	stir	يحرك - يمزج
protagonist	بطل مسرحية	curtain	ستارة
tomboy	غلامية	creative	مبدع
Related to	ذات صلة	reflect	يعكس
formula	وصفه صيغة	assume	يفترض

**Unit (3): beyond imagination**

surround	يحيط ب	evidence	دليل
immerse	يغمر يغمس	addicted	مولع ب
implement	ينجز	Pod cast	ملف وسائط
spectacularly	بشكل مدقق	involve	يتضمن
issue	قضية	illustrated	كتاب مصور
univrs	الكون	competitive	تنافسي
drugs	عقاقير	basic	اساسي
surgeon	طبيب جراح	conquer	يغزو
treatment	علاج	sensor	حساس
Cyber security	امان اليك	monitor	يلاحظ
permanent	دائم	approach	اسلوب
scale	نطاق ميزان	curious	فضولي
hackers	قراصنة	inconvenient	غير ملائم
essential	ضروري	advance	تقدم
handle	يتمسك ب	complicated	معقد
obvious	واضح	swap	يقايض يتبادل
totally	تماما	balance	توازن
visuals	مرئيات	potentially	من المحتمل
practical	عملي	packaging	تغليف
constantly	باستمرار	Go down	يختفي
surgical	جراحي	benefits	فوائد
Log in	يدخل ع النت	lanes	ممرات
justify	يبرر	wrap	يلف يغلف
dusty	مترب	load	حمولة

**Unit (4): Taking care of ourselves**

burnout	اجهاد	creation	الخلق
Cope with	يساير	Well-being	السعادة
mental	عقلي	pout	يبوز
promote	يحسن - يعزز	memo	مفكرة
frown	يعبس	priority	افضلية
scold	يويخ	Clear off	ينهى
reaction	رد فعل	perceive	يدرك - يعي
basis	اساسي	tips	نصائح
counselor	مستشار ناصح	urgent	عاجل
demonstrate	يبين يظهر	suspect	يشك
property	ممتلكات	nasty	حافد

## Unit (5): The future of work

virtual	افتراضي	trend	اتجاه ميل
instant	فوري عاجل	fainting	إغماء
topics	موضوعات	definitely	بالتأكيد
presentation	تقديم - عرض	faithfully	باخلاص
plug	يوصل	lodgings	غرفة
session	جلسة دوره	inherit	يرث
specific	محدد	engage	بخطب
logical	منطقي	dare	يجرؤء
consequences	نتائج	relevant	وثيق الصلة
slides	شرايح	mood	حاله مزاجيه
fourm	منتدى علم	revenge	الانتقام
conclude	ينهى يهتم	grateful	ممتن

## Unit (6): let's get it done

productivity	إنتاجية n	assess	يقدم
procrastination	مماطله	options	اختيارات
distracted	شارد الذهن	stressful	مجهد
decline	ينخفض	organisation	منظمة
vary	يتنوع	performance	اداء
analyse	يحلل	discussion	مناقشه
periods	فترات	efficiently	بكفاءة
aim	هدف	factors	عوامل
strategy	تخطيط	recent	حديث
tips	نصائح	overall	كلى شامل
evaluate	يقيم	interrupt	يقاطع
Concentrate	يركز	boastfully	بفخر
measure	يقيس	Polish	يلمع
tutor	معلم خاص	awareness	وعى

## Unit (7): the meaning of success

impressive	مؤثر	inspiration	الهام
disability	اعاقه	significant	هام بارز
administrative	اداري	enthusiastic	متحمس
vote	يصوت	lecture	محاضره
responsible	مسئول	indicate	يشير الى
High light	يسلط الضوء	feedback	صدى العمل
polio	شلل اطفال	muscles	عضلات
facilities	تسهيلات	graceful	رشيق
paraphrase	يعيد صياغه	statement	بيان
presentation	عرض تقديم	gatekeeper	بواب
signpost	يعلم يوضح	jealous	غيور
category	فئه تصنيف	elegant	انيق
whisper	يهمس	dismiss	يطرد
overcome	يتغلب على	sigh	يتنهد

## Unit (8): Working experience

internship	فترة تدريب	trace	يقتفى اثر
intern	متدرب	calamities	كوارث
participate	يشارك	impression	انطباع
motivate	يحمس	partner	شريك
candidate	مرشح	artificial intelligence (AI)	الذكاء الصناعي
Full time	وظيفه وقت كامل	Part time	جزء
fluently	بطلاقه	Human resources HR	موارد بشريه
colossal	ضخم	trifling	تافه
extravagant	مفرط متهور	arrogant	متعجرف
funeral	جنازه	astonished	مندعش
indebt	مدين	expectations	توقعات
benefactor	مانح متبرع	editorial	افتتاحيه

## Unit (9): Starting again

contribution	مساهمه	passion	عاطفه
Career direction	توجيه وظيفي	involve	يتضمن
wisdom	الحكمه	retire	يتقاعد
entrepreneur	مقاول ملتزم	crouch	ينحنى
potential	احتمال	beg	يتوسل
tough	شديد قاسي	migrate	يهاجر
exception	استثناء	cure	يعالج
Reinvent yourself	تغير وظيفتك	My heart sinks	محبط
remove	يزيل	invisible	غير مرئي
release	يطلق / يحرر	cause	يسبب

## Unit (10): places of cultural interest

column	عمود	heritage	تراث
monument	اثر	observatory	مرصد
pillar	عمود دعامة	extinct	منقرض
preserve	يحفظ	sculpture	تمثال منحوت
cellar	قبو	elaborate	محكم
heal	يلتئم	procession	موكب
Must-see	جدير بالمشاهده	landmark	معلم بارز
spectacular	مذهل	inhabit	يسكن
mausoleum	قبر ضريح	sacred	مقدس
compensate	يعوض	familiar	مالوف
pity	شفقة	concidence	مصادفه
acquit	يبرئ	permently	بشكل دائم
decipher	يفك شفره	captivate	يقتن
picturesque	خلاب	myth	اسطوره
remains	بقايا	reign	مده حكم
expedition	رحلة استكشافيه	baragain	صفقه
dedicated	مخصص	parade	استعراض
worth	يستحق	contemporary	حديث معاصر

**Unit (11): finding your culture**

bilingual	ثنائي اللغة	identity	هويه
noticable	جدير الملاحظه	Clear cut	واضح
dialects	لهجات	convince	يقنع
linguistic	لغوى	estimate	يقدر
ansectors	اسلاف	minorities	اقليات
fortunate	محظوظ	aspects	سمات
embrace	يعانق	classify	يصنف
Home-sick	مشتاق للوطن	expatriate	مغترب
fascinating	فاتن خلاب	deliberately	بتعمد
scream	يصرخ	steamer	باخره
pale	باهت	majority	اغلبيه
obelisk	مسله	initiative	مبادره
dominant	ساند مهيم	Deep-seated	راسخ
temporary	موقت	swap	يقايش

**Unit (12): myths and fables**

Myth = legends	اساطير	Fables	خرافات
Moral	مغزى	Chop	يقطع
Steady	ثابت	Boast	يتباهى يتفاخر
Exaggerated	مبالغ فيه	Motivation	دافع
Chivalry	الفروسية	Eternal	ابدى
Mythology	علم الاساطير	Perspectives	انطباعات
Approach	يقتررب	Fed up with	سئم من
Out-dated	قديم	Struggle	يكافح
Leap	يقفز	Apart	بعيد
Ambition	طموح	Deserve	يستحق
Contest	مسابقه	Slip	يتزلق
Strict	صارم	Theme	فكره - موضوع
Streth out	يمدد ببسط	Perseverance	مصابره
Humble	متواضع	Knights	فرسان
Armour	درع	Legendary	اسطوري
Demonstrate	يبدى يظهر	Humour	دعابه
Elastic	مرن متمد	Hang	يتعلق
Virtues	فضائل	Bounce	يثب بالكره

**Writing****Parts of speech**

- 1= Noun: person or thing
- 2= Verb: action or state
- 3= Adverb: describe a verb, an adjective or an adverb (after verb)
- 4= Adjective: describes a noun or pronoun. (Before a noun)
- 5= Preposition: (link a noun to a another word) is used before a noun, pronoun, or gerund to show place, time, (at- in - on)

6= Conjunctions: (join clauses or sentences) words or groups of words in a sentence. (And - because-yet)

7= Pronouns: replace a noun (the name of a person). (He - she)

8= Interjections express strong and are often followed by an exclamation point. (Bravo!)

**Types of verbs**

1= regular verb is made by adding d or ed

2= irregular verb "if the formation of the verb is otherwise than regular verb.

3= transitive verb needs object "it passes its action from subject to object"

4= intransitive verb doesn't need object "it doesn't pass its action from subject to object"

5= linking verb: acts as a link between two words.

6= finite verb: acts the main verb- use only in present and past tense (she walks home)

7= infinite verb: can't be the main verb - used as noun, adverb and adjective (sailing is my.)

**Parts of paragraph (3 parts)**

1= introduction Topic sentence: it states the main idea of paragraph.

2= supporting sentences: they support the topic sentence \_ they explain the main idea \_ they give details relating to the main idea.

3= conclusion closing idea: it restates or sum up (summarize) the main idea.

**Punctuation marks**

1= Comma , #She is clever, healthy woman.

2= colon : #Hala plays three sports: volleyball, soccer and tennis.

3= semi colon ; # he has a big house; she has a small house.

4= full stop . # She played football.

5= question mark ? # How much is it?

6= slash / # free tickets will be given to children/ women only.

7= at sign @ # Mary@yahoo.com.

8= exclamation mark ! # Yes, you will come back with me!

9= brace { } #number set {1, 2, 3}

10= square brackets [ ] #it [apple] is really useful fruit.

11= apostrophe ' # there are two 8's in 808.

12= quotation mark " " # she said, "I'm very tired".

When I saw him, I remembered that he had done it. = on seeing .....

They aren't lazy. Neither is he.

The less you talk, the more you work.

The car was badly damaged - well - organized

Active: He opened the door معلوم

I got a mechanic to repair my car

Passive: the door was opened مجهول

I got my car repaired

Direct: He said, "I will visit the zoo tomorrow."

Indirect: he said he would visit the zoo the day after.

If he studies, he will pass.

Narrative essays are those who tell stories

Subject + verb + complete sentence.

↻ indent مسافه بادنه ↻ active معلوم

↻ passive مجهول ↻ direct مباشر

↻ indirect غير مباشر ↻ conclusion خاتمه

↻ introduction مقدمه ↻ noun اسم

↻ adverb حال ↻ adjective صفة

↻ plural جمع ↻ singular مفرد

↻ negative نفى

A hook is an opening statement (which is usually the first sentence) in an essay that attempts to grab the reader's attention so that they want to read on

### Types of essays

- A descriptive essay. - A critical essay.
- An argumentative essay. - A process essay.
- An expository essay. - A definition essay.
- A narrative essay. - A cause and result essay.
- A persuasive essay. - A compare and contrast essay.

### The four main types of essays

Persuasive – Descriptive – Narrative – Expository

A persuasive essay is an essay meant to persuade readers to adopt an opinion or take a side

using both facts and emotional appeals. In support of an argument or cause, a persuasive essay can include moral and emotional reasoning to connect to the reader.

Descriptive essays describe the traits and characteristics of people, objects, events, and feelings in intricate detail. What's being described will be thoroughly examined.

Narrative essay Narration means you're telling a story from a certain viewpoint, and there is usually a reason for the telling. All narrative essays have characters, setting, a climax, and most importantly, a plot

Expository essays compare, explore, and discuss problems. While there's a bit of a storytelling element to them, their purpose is greater than that. It's always to explain some integral concept to the reader

### Types of sentences

Declarative sentences give information. We use them to share facts and ideas, in other words, to declare, state, assert, or claim something. These are probably the most common kind of sentence in writing, speeches, and lectures;

An interrogative sentence is a question. They are easy to recognize because they always end with question marks (?).

Imperative Sentences An imperative is a verb expressing a command, thus, an imperative sentence basically gives instructions, requests, or demands

Exclamatory sentences are ways to share strong feelings such as excitement.